

CHAPTER 4. Agency Structure

The Department of Environment and Natural Resources' (DENR's) mission is to provide leadership, education and advocacy for the responsible stewardship of North Carolina's environment and natural resources. DENR is the lead stewardship agency for preserving and protecting North Carolina's natural resources. The organization administers regulatory programs designed to protect air quality, water quality, and the public's health.

DENR also offers technical assistance to businesses, farmers, local governments, and the public and encourages responsible behavior with respect to the environment through education programs provided at DENR facilities and through the state's school system. Through its natural resource divisions, DENR works to protect fish, wildlife and wilderness areas. The agency's activities range from helping to make sure drinking water is safe to managing state parks and forests for safe and enjoyable outdoor recreation experiences.

The department is comprised of 22 divisions divided into three key areas: nine environmental protection divisions, eight natural resource divisions, and five administrative divisions. In addition, the Secretary's Office includes three offices.

A. Offices in the Secretary's Office include:

- Customer Service Center,
- Legislative and Intergovernmental Affairs, and
- Public Affairs.

B. Environmental protection divisions include:

- Division of Air Quality,
- Division of Coastal Management,
- Division of Environmental Health,
- Division of Land Resources,
- Division of Pollution Prevention and Environmental Assistance,
- Division of Radiation Protection,
- Division of Waste Management,
- Division of Water Quality and
- Division of Water Resources.

C. Natural resources divisions include:

- NC Aquariums,
- Office of Environmental Education,
- Division of Forest Resources,
- Division of Marine Fisheries,
- NC Museum of Natural Sciences,
- Division of Parks and Recreation,
- Division of Soil and Water Conservation, and
- NC Zoological Park.

D. Administrative divisions include:

- Division of Budget, Planning and Analysis,
- Office of the Controller,
- Division of Human Resources,
- Division of Information Technology Services, and
- Division of Purchase and Services.

In addition, DENR has seven regional offices located in Asheville, Fayetteville, Mooresville, Raleigh, Washington, Wilmington, and Winston-Salem. The regional offices perform the Department's duties on a local level. The following outlines the purpose and structure of each of DENR's divisions and office.

A. Secretary's Office

Purpose: The purpose of the Secretary's Office is to develop, implement, and communicate policy and to manage the Department. The Office works with the Divisions to implement policy and communicates this to the various interested parties (DENR Divisions, other agencies, local governments, and stakeholders). It is also responsible for the department-wide management systems.

Structure: The executive staff of the Department includes the Secretary, the Deputy Secretary for Operations, the Deputy Secretary for Policy and Programs, the Assistant Secretary and the Deputy Assistant Secretary for Environmental Protection, the Assistant Secretary for Natural Resources, the General Counsel, the Director of Legislative and Intergovernmental Affairs, and the Director of Public Affairs. In addition, there are three offices within the Secretary's Office: the Customer Service Center, Legislative and Intergovernmental Affairs, and Public Affairs. The Secretary is a member of the Governor's cabinet and reports directly to the Governor. There are 6 policy-making exempt positions in the Secretary's Office. They are the Secretary, the Deputy Secretary for Policy and Programs, the Assistant Secretary for Environmental Protection, the Assistant Secretary for Natural Resources, the General Counsel, and the Director of Legislative and Intergovernmental Affairs.

Budget: The General Fund Authorized operating budget for the Secretary's Office is approximately \$3.1 million, of which approximately \$2 million is state appropriation, with the balance consisting of indirect cost, federal funds and other receipts. Approximately 65% is expended on personnel costs, and approximately 35% on operating costs.

Customer Service Center

Purpose: The Customer Service Center (CSC) is a one-stop information source on all of the department's environmental and natural resource services, requirements and programs. The purpose of the program is to provide a single entry point for businesses and citizens seeking assistance, identify state and federal permit requirements and to develop project proposals. A toll-free help line is available to respond to customer requests and concerns. The center maintains a web site at <http://www.envhelp.org> to improve public access to permit information

and natural resource protection measures. The center is committed to answering questions as accurately and quickly as possible without endless transfers throughout the agency.

Structure: The Customer Service Center, established in 1999, incorporates The Small Business Ombudsman and The Small Business Assistance Program (SBAP). SBAP is federally mandated by the 1990 Clean Air Act Amendments. Its purpose is to provide free, confidential, environmental and technical assistance to small businesses, primarily involving air quality issues and to give small business a voice in the regulatory process. The CSC Director reports to the Deputy Secretary for Operations. There are no policy-making exempt positions in the Customer Service Center.

Legislative and Intergovernmental Affairs

Purpose: The Office of Legislative and Intergovernmental Affairs has the following primary responsibilities: 1) coordination and management of the Department's legislative agenda; 2) direction of the Department's Environmental Justice Program; 3) constituent service; 4) coordination of the Department's compliance with the State Environmental Policy Act; and 5) role as liaison between DENR and the Department of Transportation. The office communicates and advocates DENR goals and objectives with the members of the North Carolina General Assembly and federal, state, and local government appointed and elected officials. The Office also anticipates, prevents, and solves problems that these customers may experience with DENR.

Structure: This Office consists of ten positions. The Office is responsible for coordinating and managing the Department's legislative agenda. This includes responding to constituent requests on behalf of legislators, the Secretary and the Governor, monitoring and analyzing DENR legislation at the state and federal level, coordinating DENR legislative reports and tracking appointments to Boards and Commissions. The Office also serves as the liaison with the various divisions in the Department to implement the Department's Environmental Justice Program. The Office provides constituent service through its four senior field officers. These staff represent the Piedmont, Northeast, Southeast, and West, and provide assistance to elected and appointed officials. This Office also ensures Departmental compliance with the NC State Environmental Policy Act (SEPA) and the National Environmental Policy Act (NEPA) and advises the Secretary's Office and acts as a liaison to the other state and federal agencies in resolving SEPA/NEPA issues. Finally, the office includes a liaison between DENR and the Department of Transportation to help resolve issues that arise as a result of transportation projects. The Director of Legislative and Intergovernmental Affairs reports to the Deputy Secretary for Policy and Programs and is the only policy-making exempt position in the division

Public Affairs

Purpose: The Office of Public Affairs is responsible for communicating DENR's messages to its employees, residents of and visitors to North Carolina, legislators, local government officials and others. It coordinates the agency's communications and outreach efforts through media relations, publications production, special events and public information programs and initiatives.

Structure: The Office of Public Affairs has seven positions. The Director of Public Affairs reports to the Secretary of the department. All other positions — a public information officer, an administrative assistant, three graphic artists and a photographer — report to the director. All positions are located in Raleigh. There are no policy-making exempt positions in the Department.

B. Environmental Protection Divisions

Air Quality

Purpose: The mission of the Division of Air Quality (DAQ) is to conserve, protect, and improve the state's air resources. The goals of the Division are to attain clean and clear air to promote the citizens' health and welfare, to provide accessible, accurate, and useful information, data, and analyses, and to provide superior customer service and compliance assistance. The Division monitors the state's air quality, performs planning and modeling to determine appropriate controls to protect air quality standards, permits stationary air emissions sources, inspects stationary air emissions sources, and establishes and evaluates the inspection/maintenance program for motor vehicles. Additional valuable information can be found on DAQ's web site at <http://daq.state.nc.us/>

Structure: DAQ takes policy direction from the Environmental Management Commission as well as the Department. The Division Director reports to the Assistant Secretary for Environmental Protection. The agency consists of 296 employees, of which 126 work in regional offices. In addition, the Division of Air Quality funds 19.13 positions in other divisions and departments. There are 14 key management positions, including a director, a deputy director, a business officer, section chiefs, and regional air quality supervisors. The Division is divided into the director's administrative staff, four sections, and seven regional offices, which together operate and oversee North Carolina's key air quality programs. The four sections are the Monitoring Section, the Planning Section, the Permitting Section, and the Technical Services Section. None of the positions are policy-making exempt.

Local Structure: At the local level, there are three local air pollution control agencies in Buncombe, Forsyth, and Mecklenburg Counties. These local agencies carry out the same air quality program in their counties that the Division carries out in the other 97 counties. However, the Division delivers some programs, such as inspection/maintenance in all 100 counties. The local agencies are under the oversight of the Environmental Management Commission. The Division works with the local agencies but does not have authority over them.

Budget: The General Fund Authorized operating budget for DAQ is approximately \$4,507,465 of which \$524,079 is state appropriation, with the balance consisting of federal funds and/or other receipts. Approximately 52% is expended on personnel costs, and approximately 48% on operating costs. The Division is also supported by special funds in other budget codes.

Coastal Management

Purpose: The Division of Coastal Management (DCM) implements the North Carolina Coastal Management Program in 20 designated coastal counties. DCM carries out responsibilities to protect coastal wetlands, estuarine and public trust waters, barrier islands, ocean resources, and other critical coastal areas. It does so by administering coastal development permits; providing financial and technical assistance for mandatory and optional local land-use planning; determining federal and state project consistency with the coastal management program; managing a system of nine coastal natural areas; administering the public beach/waterfront access program (268 to date); and providing staff support for the Coastal Resources Commission (CRC) and the Coastal Resources Advisory Council. This authority is granted through the federal Coastal Zone Management Act and the state Coastal Area Management Act (CAMA).

Structure: DCM takes policy direction from the CRC and the Department. The Division Director reports to the Assistant Secretary for Environmental Protection. There are currently 59 positions in DCM with four more field positions expecting to be added by the end of 2000 using receipts and federal funds. There are five key positions on the director's management team including the director, the assistant director for permitting and enforcement (located in Morehead City), the assistant director for policy and planning, the budget officer, and the public information officer – all located in Raleigh. DCM is divided into two main sections: permits and enforcement, and policy and planning. The director's position is the only policy-making exempt position in DCM.

Twenty-nine positions are located in Raleigh and are primarily budget/personnel and planning and policy staff. Twenty-six field positions covering CAMA permitting and enforcement; CAMA land use planning technical assistance; and planning grant management are located in four district offices (Wilmington, Washington, Morehead City and Elizabeth City). There are four Coastal Reserve site management, research and education positions located in three Coastal Reserve offices (Wilmington, Beaufort, and Kitty Hawk).

Local Structure: DCM contracts with 45 local governments who implement the CAMA minor permit program as authorized by CAMA. DCM pays the local governments for permits issued, site visits, and exemption letters. DCM also covers the cost of defending CAMA decisions made by local permit officers in OAH proceedings and other general court litigation.

Budget: The General Fund Authorized operating budget for DCM is approximately \$4,613,754 of which \$2,027,080 is state appropriation, with the balance consisting of federal funds and/or other receipts. Approximately 69% is expended on personnel costs, and approximately 31% on operating costs. The Division is also supported by special funds in other budget codes.

Environmental Health

Purpose: The Division of Environmental Health (DEH) is responsible for protecting the public's health from environmental hazards by administering thirteen programs. The programs are: food and lodging sanitation, institutional sanitation, milk sanitation, on-site sewage, shellfish

sanitation, public swimming pools, childhood lead poisoning prevention, public water supply plan review, drinking water safety, coastal mosquito management, sleep products sanitation, tattoo parlor sanitation and coastal swimming water safety.

Structure: The Division takes policy direction from the Commission for Health Services and the Department. The Division Director reports to the Assistant Secretary for Environmental Protection. The division consists of 225 employees. There are 7 key management positions, including a director, deputy director, and 5 section chiefs. The division is divided into five sections that operate and oversee North Carolina's key environmental health services programs. The five sections are: the Environmental Health Services Section; the Public Health Pest Management Section; the Public Water Supply Section; the Shellfish Sanitation/Recreational Water Quality Section, and the On-Site Wastewater Section. There are no policy-making exempt positions in DEH.

Local Structure: Local health departments operate environmental health programs. The local health departments administer the state laws and rules for on-site wastewater, food, lodging and institutional sanitation, tattoo parlor and swimming pool sanitation and children's environmental health. Approximately 800 local employees are authorized as agents of the state in these programs and, like state employees, are covered by the Tort Claims Act.

Budget: The General Fund Authorized operating budget for DEH is approximately \$15,267,293 of which \$9,524,479 is state appropriation, with the balance consisting of federal funds and/or other receipts. Approximately 62% is expended on personnel costs, and approximately 38% on operating costs. The Division is also supported by special funds in other budget codes.

Land Resources

Purpose: The mission of the Division of Land Resources (DLR) is to promote the wise use and protection of North Carolina's land and geologic resources through scientific investigations and maps of the NC Geological Survey, and through the mining, dam safety, and sedimentation control programs of the Division's Land Quality Section. Public education in the earth sciences, and technical assistance in our regulatory programs, are essential elements of the Division's mission. DLR's key projects include: the Sedimentation Control Commission's Plan of Action; Coastal geologic hazards/offshore sand resources/beach nourishment; federally assisted geologic (subsurface) mapping; and providing geologic expertise to other agencies.

Structure: DLR takes policy direction from the Environmental Management Commission, the Sedimentation Control Commission, the North Carolina Mining Commission, and the Department. The Division Director reports to the Assistant Secretary for Environmental Protection. The Division consists of 18 supervisors and 73 non-supervisors. There are no policy-making exempt positions in the Division.

Budget: The General Fund Authorized operating budget for DLR is approximately \$5,548,310 of which \$4,721,640 state appropriation, with the balance consisting of federal funds and/or other receipts. Approximately 71% is expended on personnel costs, and approximately 29% on operating costs. The Division is also supported by special funds in other budget codes.

Pollution Prevention and Environmental Assistance

Purpose: The goal of the Division of Pollution Prevention and Environmental Assistance (DPPEA) is to protect the environment and conserve natural resources by providing non-regulatory technical assistance on the elimination, reduction, reuse and recycling of wastes and pollutants. By using this proactive preventative approach, businesses, industries, local governments and state agencies can cost effectively reduce operating and waste management costs, conserve natural resources and reduce environmental impacts. This will lead to the ultimate goal of sustainability.

Structure: The Division Director reports to the Assistant Secretary for Environmental Protection. Thirty-one (31) employees work in DPPEA. There are four key senior management positions: a director and three environmental supervisors. The Division has three sections: the Community and Business Assistance Section, the Industrial Assistance Section, and the Waste Reduction Partners. None of the positions in DPPEA are policy-making exempt.

Budget: The General Fund Authorized operating budget for the Division of Pollution Prevention is approximately \$2,235,525 which \$1,590,315 is state appropriation, with the balance consisting of federal funds and/or other receipts. Approximately 68% is expended on personnel costs, and approximately 38% on operating costs. The Division is also supported by special funds in other budget codes.

Radiation Protection

Purpose: The purpose of the Division of Radiation Protection (DRP) is to protect the public and the environment from radiation hazards. Under the North Carolina Radiation Protection Act and rules of the Radiation Protection Commission, the Division implements programs for regulatory permitting of facilities for the receipt and use of radioactive material, nuclear particle accelerators, x-ray machines and tanning equipment and for management and disposal of low-level radioactive waste. The Division also implements programs for monitoring radiation in the general environment and around specific nuclear facilities; responds to radiation incidents and emergencies; and advises the public about radiation concerns. DRP is the lead agency for technical radiological response to all radiation incidents and emergencies. This includes nuclear power plant emergency exercises for three facilities within the state and with facilities in three neighboring states. These responses are coordinated with the Department of Crime Control and Public Safety's Division of Emergency Management. Additional information about the Division can be seen at the web site: <http://www.drp.enr.state.nc.us>

Structure: DRP takes policy direction from the Radiation Protection Commission and the Department. The Division Director reports to the Assistant Secretary for Environmental Protection. DRP has a total of 45 employees, 35 professional staff and 10 support staff. Four section chiefs, a radiation protection manager, and the director make up the management team. DRP's four sections are: Electronic Product Registration and Mammography; Electronic Product Inspection and Enforcement; the Radioactive Materials; and the Nuclear Facilities &

Environmental Radiation Surveillance. None of the positions in the division are policy-making exempt.

Budget: The General Fund Authorized operating budget for DRP is approximately \$2,807,172 of which \$1,153,882 is state appropriation, with the balance consisting of federal funds and/or other receipts. Approximately 77% is expended on personnel costs, and approximately 23% on operating costs.

Waste Management

Purpose: The Division of Waste Management (DWM) implements comprehensive waste management programs for the prevention of releases of waste to the environment and cleanup of past or current releases to the environment. Specific programs include Solid Waste Management (SW), Hazardous Waste Management (HW), Underground Petroleum Storage Tanks (UST), Superfund (SF) (high-risk old hazardous chemical sites), Inactive Sites (lower risk old hazardous chemical sites), Brownfields and Dry Cleaners. Program elements include technical assistance, compliance, permitting, remediation and enforcement. DWM is also the designated operator of the Warren County PCB Landfill.

Structure: The Division takes policy direction from the Environmental Management Commission, the Commission for Health Services and the Department. The Division Director reports to the Assistant Secretary for Environmental Protection. There are 263 employees in the DWM. Division management consists of the director, deputy director, business administrator and four section chiefs. The four sections are: Solid Waste; Hazardous Waste, UST, and Superfund. There are no policy-making exempt positions in the division.

Budget: The General Fund Authorized operating budget for DWM is approximately \$19,358,645 of which \$4,684,229 is state appropriation, with the balance consisting of federal funds and/or other receipts. Approximately 66% is expended on personnel costs, and approximately 34% on operating costs. The Division is also supported by special funds in other budget codes.

Water Quality

Purpose: The Division of Water Quality (DWQ) is responsible for the comprehensive planning and management of the state's surface water and groundwater resources. The purpose is to preserve, restore or enhance an aquatic environment that protects surface waters and groundwater. The Division issues permits to control sources of pollution; monitors compliance at permitted facilities; evaluates environmental quality; pursues enforcement actions for violations of environmental regulations; provides financial and technical assistance for publicly owned wastewater treatment facilities; and operates an environmental laboratory.

Structure: The Division takes policy direction from the Environmental Management Commission and the Department. The Division Director reports to the Assistant Secretary for Environmental Protection. DWQ has 493 total positions. There is one manager and 57 supervisors. The director is the only policy-making exempt position.

Budget: The General Fund Authorized operating budget for DWQ is approximately \$44,155,737 of which \$16,395,689 is state appropriation, with the balance consisting of federal funds and/or other receipts. Approximately 54% is expended on personnel costs, and approximately 46% on operating costs. The Division is also supported by special funds in other budget codes.

Water Resources

Purpose: The purpose of the Division of Water Resources (DWR) is to assure the conservation and productive use of the water resources of North Carolina by water supply planning, hydrologic analysis, technical assistance to local governments and other water users, and administration of laws regulating water allocation and inter-basin transfer. DWR assists local governments with planning to meet future water needs and develops the State Water Supply Plan. The Division provides financial assistance to local governments for water resources development projects for navigation, flood control, beach protection, stream restoration, and aquatic weed control. DWR is the state's liaison with the US Army Corps of Engineers for planning and financing federal water projects.

Structure: DWR takes policy direction from the Environmental Management Commission and the Department. The Division Director reports to the Assistant Secretary for Environmental Protection. The Division has 35 positions, all located in Raleigh, except for three positions in New Bern, who are assigned to the monitoring and maintenance of the ground water monitoring network. The Department has four key management positions, including the director and 3 section chiefs. DWR's three sections are: Water Projects, Water Allocation, and Water Supply Planning. The Division has one policy-making exempt position, which is that of the Director

Budget: The General Fund Authorized operating budget for DWR is approximately \$3,179,370 of which \$2,693,955 is state appropriation, with the balance consisting of federal funds and/or other receipts. Approximately 55% is expended on personnel costs, and approximately 45% on operating costs. The Division is also supported by special funds in other budget codes.

C. Natural Resource Divisions

NC Aquariums/Roanoke Island • Pine Knoll Shores • Fort Fisher

Purpose: Located near Manteo, Atlantic Beach and Wilmington, the accredited aquariums promote awareness, understanding and appreciation of North Carolina's aquatic natural and cultural resources/environments. Over one million visitors tour the aquariums annually, including over 70,000 school students from across North Carolina. Programs include outreach, lectures, workshops, and beach, marsh and on-the-water instruction. More information can be found at <http://www.ncaquariums.com>

The Aquarium at Fort Fisher is closed for expansion (from 34,000 to 93,000 square feet) and will re-open early 2002. The Aquarium at Roanoke Island re-opened in May. Funds earmarked for the Expansion of the Aquarium at Pine Knoll Shores were diverted to support Hurricane Floyd recovery efforts, and the \$17.5 million needed for the project has been requested when funds become available.

Aquarium expansion and improvements have been designed to increase educational programs and opportunities, create new and exciting tourist destinations, increase attendance and revenues and enhance emphasis on environmental/water quality issues. The aquariums are in the third year of major quality improvement initiative. The Aquarium at Roanoke Island is responsible for the renovation/operation of the Old U.S. Coast Guard Station at Oregon Inlet (\$8.5 million request).

Structure: The Division Director reports to the Assistant Secretary for Natural Resources. There are eight employees located at the division office in Raleigh. Ninety-eight employees work at the aquariums (42 per aquarium when expanded). In addition, there are 90 seasonal employees and 150 volunteers. There are no policy-making exempt positions at the Aquariums.

Budget: The General Fund Authorized operating budget for the Division of Aquariums is approximately \$5,800,005, of which \$5,675,397 is state appropriation, with the balance consisting of federal funds and/or other receipts. Approximately 50% is expended on personnel costs, and approximately 50% operating costs. The Division is also supported by special funds in other budget codes.

Office of Environmental Education

Purpose: The Office of Environmental Education (OEE) is a central clearinghouse for the public to find quality environmental education resources anywhere in the state. It serves a coordinating role among schools, colleges, state and federal agencies, citizen groups, and the business/industrial community in promoting environmental education and natural resource stewardship. The Office is responsible for implementing the Environmental Education Act and as guardian of The North Carolina Environmental Education Plan. The office looks to that plan's 14 objectives to guide its efforts. In addition, the Office manages over 53,000 public requests each year for environmental education resources, conducts several programs and manages the DENR library.

Structure: The OEE Director reports to the Assistant Secretary for Natural Resources. There are 10 employees in the office, which consists of a director, five education development consultants, one community development specialist, one librarian, one administrative assistant, and one multi-tasked budget officer/assistant. At present, one Governor's Public Management Fellow is assigned to the office for two years. One temporary grant administrator is supported in the Office with the legislative appropriations for the environmental education library grand funds. The programs managed by the office include: The State's Environmental Education Clearinghouse; Correlation of environmental education programs to the Department of Public Instruction's standard courses of study; Environmental Education Centers; The Environmental Education Certification Program; Environmental Education Library Grants to schools, public libraries and EE Centers; and Adult Environmental Education. None of the positions are policy-making exempt.

Local Structure: The office holds bi-monthly Environmental Education Advisory Council meetings at one of 154 environmental education centers across the state. To date, over 1,600 public and private school educators, state/local/federal agency representatives, elected officials, town and county managers, businesses and the general public have participated. In addition, the office has formed an Association of Environmental Education Centers, which meets regularly at local centers. Otherwise, office programs serve identifiable citizens in each and every county of the state with grants, enrollees in the certification program, educational kits for 5th graders, etc.

Budget: The General Fund Authorized operating budget for the Office of Environmental Education is approximately \$937,589, of which \$836,589 is state appropriation, with the balance consisting of federal funds and/or other receipts. Approximately 54% is expended on personnel costs, and approximately 46% on operating costs. The Office is also supported by special funds in other budget codes.

Forest Resources

Purpose: North Carolina's forest land is one of the greatest influences on the state providing great economic value and adding immeasurably to the quality of life for its citizens. The Division of Forest Resources' (DFR) mission is to develop, protect, and manage the multiple resources of North Carolina's forests through professional stewardship, enhancing the quality of life for our citizens while ensuring the continuity of these vital resources. Forestry is the second largest industry in the state, contributing over \$20 billion annually to the state's economy and providing 144,000 jobs for North Carolinians.

DFR is directly involved with forest management assistance to private landowners, reforestation services, forest fire prevention and suppression, and insect and disease control programs. The division also is involved in the operation of tree seedling nurseries, long-range forestry planning and technical development, water quality controls, urban forestry assistance, training, and support to volunteer fire departments and forestry education.

Major issues facing DFR for long-term forest sustainability include: Growing pressure of conversion of forest land to development; Increased funding for the State Forest Development Cost-Share Program; Timely inventory and analysis of our forests; A State Forest Legacy Trust

Fund for the acquisition of permanent easements under NC's Forest Legacy Program; Increased forest fire risk caused by storm-damaged forests; and Impact of emergency response demands on productivity and budget.

Structure: The Division Director reports to the Assistant Secretary for Natural Resources. There are 686 full-time, permanent positions and approximately 200 seasonal positions in the division. All but about 50 of these are located outside Raleigh to optimize service delivery. The director is the only policy-making exempt position in the Department.

Budget: The General Fund Authorized operating budget for the Division of Forestry is approximately \$47,583,282, of which \$33,497,383 is state appropriation, with the balance consisting of federal funds and/or other receipts. Approximately 66% is expended on personnel costs, and approximately 34% on operating costs. The Division is also supported by special funds in other budget codes.

Marine Fisheries

Purpose: The Division of Marine Fisheries (DMF) is charged with the stewardship of the state's marine and estuarine resources and is responsible for the management of all marine and estuarine fisheries. DMF is specifically responsible for managing the state's economically significant coastal fisheries, enforcement of all coastal fisheries statutes and rules, and administration of the state's submerged lands, oyster rehabilitation and shellfish lease programs.

Structure: The Division of Marine Fisheries takes policy direction from the Marine Fisheries Commission and the Department. The Division Director reports to the Assistant Secretary for Natural Resources. There are 11 key management positions including a director, deputy director and nine section chiefs. DMF also has three senior liaison positions; two to coordinate agency participation in regional and interstate fisheries commissions and committees and one to coordinate division activities with the Marine Fisheries Commission. Nine operational sections in DMF administer and support North Carolina's coastal fisheries programs; Fisheries Management, Resource Enhancement, Marine Patrol, Habitat Protection, Licensing and Statistics, Information Technology Services, Administrative Services, Maintenance Services and Public Information. There are no policy-making exempt positions in DMF.

Budget: The General Fund Authorized operating budget for the Division of Marine Fisheries is approximately \$17,302,598, of which \$12,936,291 is state appropriation, with the balance consisting of federal funds and/or other receipts. Approximately 60% is expended on personnel costs, and approximately 40% on operating costs. The Division is also supported by special funds in other budget codes.

NC Museum of Natural Sciences

Purpose: The purpose of the NC Museum of Natural Sciences is to enhance the public's understanding and appreciation of the natural environment in ways that emphasize the biodiversity of North Carolina and the southeastern United States and relate the region to the natural world as a whole. The Museum's duties are to:

- Document the diverse natural resources of North Carolina and the Southeast by collecting, preserving, maintaining and studying representative biological and geological specimens.
- Interpret the natural history of North Carolina by providing innovative exhibits and educational programming that emphasize experiential learning activities and relate the natural sciences to the way people live.
- Provide statewide outreach services through teacher workshops, public programs, field studies, consultations and publications.
- Conduct systematic and ecological research and interpret results of that work to the public through scholarly and popular publications, scientifically literate exhibits and educational programming.
- Serve as a resource center for agriculture, business and industry; for local, state, and federal agencies; for other museums and educational institutions; for scientific and professional organizations; and for private citizens, including scientists, naturalists and the general public.
- Offer public information to promote conservation and environmental awareness among the citizens of North Carolina and provide baseline data to assist policymakers in reaching decisions involving local, state and national environmental issues.
- Enhance the scientific literacy of families, children, students and scholars in a dynamic, inviting environment that engages the hands and minds of the most casual, as well as the most experienced, museum-goers.

Structure: The Director of the Museum reports to the Assistant Secretary for Natural Resources. The Museum has a total of 104 permanent positions, 102 full-time and 2 part-time. The Museum also has 18 temporary employees, 8 part-time and 10 full-time. The Museum also has numerous contracts with various individuals and businesses. There are nine (9) key management positions including a director, assistant director, Dinosaurian Institute director (collaborative with NCSU), exhibits director, external affairs director, public programs director, Museum of Forestry director, research and collections director, and a school programs director. The Museum is divided into eight different sections. These sections are Administration, Exhibits, External Affairs, Public Programs, Research and Collections, School Programs, the Dinosaurian Institute, and the Museum of Forestry. There are no positions within the Museum that are policy-making exempt.

Local Structure: The Museum is a state museum and as such has no formal local structure. However, the Museum has a curatorial position funded by Wake County. The Wake County position delivers environmental education programs to Wake County Schools. In addition, the Museum of Natural Sciences is the coordinating Museum of the Grassroots Science Museums Collaborative, a statewide collaboration of 17 science museums funded through the North Carolina General Assembly.

Budget: The General Fund Authorized operating budget for the Division of Museum of Natural Sciences is approximately \$6,299,385, of which \$5,949,813 is state appropriation, with the balance consisting of federal funds and/or other receipts. Approximately 72% is expended on personnel costs, and approximately 28% on operating costs. The Division is also supported by special funds in other budget codes.

Parks and Recreation

Purpose: The purpose of the Division of Parks and Recreation (DPR) is to protect North Carolina's natural diversity, provide and promote outdoor recreation opportunities throughout the state, and exemplify and encourage good stewardship of natural resources for all citizens of and visitors to the state of North Carolina. The State Parks Act establishes the state parks system and mandates that it consists of representative examples of unique archaeological, geologic, scenic, biologic, and recreational resources together with such surrounding lands as may be appropriate. The state parks system includes 30 state parks, four recreation areas, 12 natural areas, seven state lakes, four natural and scenic rivers, and 2 state trails consisting of 159,027 acres of land and water, 146 miles of rivers, and 197 miles of trails.

Structure: The Division of Parks and Recreation takes policy direction from the Secretary through the Assistant Secretary for Natural Resources. The division employs four hundred permanent staff members and another 500 employees work in seasonal positions. There are six key management positions in the division, including the director, superintendent of state parks, chief of planning and natural resources, administrative officer, personnel officer, and public information officer. The division is divided into three sections: Administration (16 positions) Construction and Operations Section (359 positions), and Planning and Natural Resources Section (25 positions). There are no policy-making exempt positions in the division.

Budget: The General Fund Authorized operating budget for the Division of Parks and Recreation is approximately \$25,536,295, of which \$19,862,491 is state appropriation, with the balance consisting of federal funds and/or other receipts. Approximately 66% is expended on personnel costs, and approximately 34% on operating costs. The Division is also supported by special funds in other budget codes.

Soil and Water Conservation

Purpose: The Division of Soil and Water Conservation (DSWC) administers a comprehensive statewide program to protect and conserve soil and water resources and provide leadership and assistance to the Soil and Water Conservation Districts in locally-led conservation. The division's goals include: promotion of private land stewardship and sound conservation practices; and protection of water quality.

Structure: The Division takes policy direction from the Soil and Water Conservation Commission and the Department. The Division Director reports to the Assistant Secretary for Natural Resources. The Division has 63 positions (55 state-appropriated positions, 6 time-limited and funded through grant receipts and 2 permanent grant funded positions.) The Division is

structured into three program areas: Technical Services, Non-Point Source Programs, and District Operations. The division director's is the only policy-making exempt position in the division.

Budget: The General Fund Authorized operating budget for the Division of Soil and Water is approximately \$18,826,112, of which \$12,860,551 is state appropriation, with the balance consisting of other receipts. Approximately 16% is expended on personnel costs, and approximately 84% on operating costs. The Division is also supported by special funds in other budget codes.

NC Zoological Park

Purpose: The State Zoological Park consists of 500 acres within a 1,500-acre estate. The park is open to the general public 364 days a year and has nearly 100 exhibits divided between two continental zones, Africa and North America. Exhibits vary from single species (e.g. lion, black bear, and gorillas) to multi-exhibit complexes depicting an entire region. Equal attention is given to both animal and plant components. The Zoo is designed to portray and reflect the natural environment of the species shown. Extensive interpretation explains both the biology of the species displayed and their interrelationships within the habitat and to other species including man.

The park is the state's largest and most comprehensive environmental education facility with programs conducted by teaching staff, both in the park (including 120,000 school children annually) and out of park through teacher training programs, hands-on field experiences, specialized web sites and other fast developing electronic techniques. Zoo staff are also extensively involved with rural development issues in the Piedmont region, interrelating them with conservation and long-term land use planning needs. This is carried out through a wide range of partnerships with rural development groups, land trusts, the extension service, not-for-profit conservation groups and other government entities.

Structure: The Division Director is directly responsible to the Assistant Secretary for Natural Resources. The agency staff consists of 275 full-time employees and approximately 110 part-time employees during the busiest part of the season. There is also a sizable volunteer force with about 200 active participants. The director supervises 10 sections. The park sections vary from those responsible for animal (Animal Section and Veterinary Section) and plant care to a large section handling Visitor Services (shops, admissions, security, transport, custodial), Education, Marketing and Financial Management Services groups. A design section looks after exhibits and signage, and a facilities section is in charge of the maintenance of the park and small project construction. There is also a small human resources section. The director's salary is \$159,306. None of the zoo's positions are policy-making exempt.

Budget: The General Fund Authorized operating budget for the Division of the North Carolina Zoo is approximately \$14,051,554, of which \$9,795,867 is state appropriation, with the balance consisting of other receipts. Approximately 70% is expended on personnel costs, and approximately 30% on operating costs. The Division is also supported by special funds in other budget codes.

D. Administrative Divisions

Budget, Planning & Analysis

Purpose: The Division of Budget, Planning and Analysis (BPA) is responsible for oversight of the development, monitoring and maintenance of the department's budgets. Those budgets are: Continuation, Expansion, Capital, and Repair and Renovation. Each division within the department develops budgetary information for their respective division. The Division of Budget, Planning & Analysis is responsible to consolidating this information into a department budget. BPA is the primary point of contact for budget matters, with the Office of State Budget, Planning & Management and the General Assembly's Fiscal Research Division.

Structure: BPA consists of nine (9) positions. The Division Director reports to the Deputy Secretary for Operations. There is a director, assistant director, a planning director, two budget analysts, one salary control analyst, one statistician, one accounting technician (support for all of administrative divisions' budgets) and one administrative assistant. There are no policy-making exempt positions in the division.

Budget: The budget for the Division is approximately \$640,000, of which \$605,000 covers salaries and fringes of the positions. The positions are funded with state appropriations, but the operating funding is supported through the use of indirect cost.

Office of the Controller

Purpose: The Office of the Controller is the department-level organization responsible for providing a variety of accounting and financial services for the Department. The Office is responsible for ensuring that all department financial resources and funds are received, disbursed, recorded and accounted for in accordance with applicable state and federal laws and regulations, Generally Accepted Accounting Principles (GAAP), Governmental Accounting Standards Board (GASB) regulations, and Department policy. This Office also provides supervision and technical assistance to staff performing financial functions in all operating divisions.

Structure: The Division Director reports to the Deputy Secretary for Operations. The Office of the Controller has 32 positions organized into seven sections: Division Administration; Financial Systems and Reporting; Fixed Assets; Federal Funds and Contracts; Payroll; Accounts Payable; and Cash Management and Capital Improvements. There are no policy-making exempt positions in this office.

Budget: This office has an annual budget of approximately \$1.7 million. Of this total, \$1.3 million (77%) is for personnel costs. The positions are funded with state appropriations, but the operating funding is supported through the use of indirect cost.

Human Resources

Purpose: The Division of Human Resources is responsible for providing comprehensive human resources services to support and enhance each DENR employee, manager, and applicant in working toward fulfilling the Department's mission and goals. The Division is responsible for administering programs in the following areas: employee relations, salary administration, training and development, performance management, benefits, safety/workers compensation, position management/compensation, employment and affirmative action/workforce compliance.

Structure: The Division takes policy direction from the Office of State Personnel and the State Personnel Commission. The Division Director reports to the Deputy Secretary for Operations. There are 18.5 permanent positions in the Division. There are four key management positions, including the director, personnel coordinator, EEO/workforce compliance manager and safety director. The Division is currently divided into a director's section, primarily responsible for providing direction and support in the program areas and two teams, a natural resources and an environmental team that provide the day-to-day needs of their respective Divisions. There are no policy-making exempt positions in the Division.

Budget: The Division of Human Resources has an annual budget of \$994,601. This includes salaries, benefits, and operating budget. Over \$800,000 is allocated for salaries. The positions are funded with state appropriation, but the operating funding is supported through the use of indirect cost.

Information Technology Services

Purpose: The Division of Information Technology Services (ITS) serves as DENR's central point of contact for information technology coordination, guidance, integration and planning. ITS is responsible for providing a data management system that enhances environmental and natural resource decision making, citizen access and customer service, accountability, departmental management and planning.

Structure: The Division Director reports to the Deputy Secretary for Operations. ITS consists of 35 people – seven are located in regional offices across the state. There are four key management positions, including a director, two team managers and the geographic information system administrator. There are no policy-making exempt positions in this division.

The division is divided into three sections that operate and oversee the department's major information technology structure and initiatives: Systems Development Team; Network Engineering and Operations Team, and G.I.S. Team.

Budget: The total annual budget for Information Technology Services is \$2,354,965. The positions are funded with state appropriation, but the operating funding is supported through the use of indirect cost.

Purchase and Services

Purpose: The Division of Purchase and Services is the business manager for DENR with the unique responsibility for overseeing commodity and service procurement, building construction, acquisition/disposition of real property, risk management, American Disabilities Act (ADA) facility compliance, sustainability and surplus property. Departmental expenditures through our processes are in excess of \$200 million.

Structure: The Division reports to the Deputy Secretary for Operations. Sixteen staff are divided into three groups – the Director’s Office, the Property and Office Services Section and, the Purchase and Contract Section. The management team for the division consists of the division director and two section chiefs. There are no policy-making exempt positions in the division.

Budget: The Division operates on an annual budget of \$746,992, of which 93% is salary or salary-related items. The positions are funded with state appropriation, but the operating funding is supported through the use of indirect cost.

Boards and Commissions

The following is a list of boards and commissions that are affiliated with the Department of Environment and Natural Resources (DENR). They are listed by category of affiliation and by division of association.

Environmental Policy/Regulatory Responsibility

Environmental Management Commission (EMC) - Divisions of Water Quality, Air Quality, Water Resources, Waste Management and Land Resources

Purpose: The EMC is the one of the major commissions associated with our agency. The commission is charged with the power and duty to promulgate rules and regulations to protect, preserve, and enhance water and air resources of the state. The EMC has five Committees: Steering, NPDES, Air Quality, Groundwater and Water Quality.

Number of members: 17; 13 appointed by the Governor.

Length of terms: Six-year terms.

Establishment: G.S. 143B-282.

Coastal Resources Commission (CRC) - Division of Coastal Management

Purpose: The CRC is one of the major commissions associated with our agency. The Commission was created by the Coastal Area Management Act (CAMA) as the policy-making and rule adopting body overseeing the coastal management program.

Number of members: 15 members with specified areas of expertise; all by the Governor

Length of terms: Four-year terms (eight members’ terms expired in June, 2000; seven members’ terms expire in June, 2002).

Establishment: G.S. 113A-104

Commission for Health Services - Division of Environmental Health, Division of Waste Management.

Purpose: This Commission adopts rules and provides guidance for drinking water, solid waste, hazardous waste, and Superfund programs.

Number of members: 13 members; 9 appointed by the Governor. State law specifies the interest groups (e.g. dentists, engineers, local health directors, water plant operators, etc.) represented on each of these boards or commissions.

Length of terms: Four-year terms

Establishment: G.S. 130A-29

Sedimentation Control Commission - Division of Land Resources

Purpose: The Sedimentation Control Commission adopts rules, sets standards and provides guidance for implementation of the Sedimentation Control Program pursuant to the N.C. Sedimentation Pollution Control Act of 1973 (SPCA). The Commission also approves and oversees local ordinances and DOT delegation on sediment control.

Number of members: 12 members; 11 appointed by Governor (12th member is the Director of the Water Resources Research Institute of the University of North Carolina, who serves as long as he/she remains Director)

Length of Terms: Three-year terms

Establishment: G.S. 143B-299

North Carolina Mining Commission - Division of Land Resources

Purpose: The Commission promulgates rules and has general oversight relating to the State Mining Act of 1971.

Number of members: 9 members; all appointed by Governor

Length of Terms: Six-year terms

Establishment: G.S. 143B-291

Radiation Protection Commission - Division of Radiation Protection

Purpose: This Commission advises the Department on policies and programs dealing with the use of radiation and adopts rules governing radioactive materials and radiation machines. The commission also has four operating committees: Low-Level Radioactive Waste Management Committee, Non-Ionizing Committee, Radioactive Materials Control Committee, and X-Ray Surveillance Committee. These committees are made up of commission members and other citizens who are appointed for a one-year period by the DENR secretary, upon recommendation of the commission chairperson.

Number of members: 11 voting and 10 ex officio members, all appointed by Governor.

Length of terms: The voting public members are appointed to four-year terms and the ex officio members are appointed to serve until their successor is appointed.

Establishment: G.S. 104E-8

Soil and Water Conservation Commission - Division of Soil and Water Conservation

Purpose: This Commission adopts rules and establishes policy in the development and implementation of a statewide soil and water conservation program. The Commission performs duties associated with the basic formation and operation of Soil and Water Conservation Districts, and with the administration of conservation programs delivered through the Soil and

Water Conservation Districts, under powers provided in Chapter 139 and 143 of the North Carolina General Statutes to protect soil and water resources.

Number of members: 7 members; 1 selected by Governor (the Chair)

Length of term: Chair serves at pleasure of Governor

Establishment: G.S. 143B-295.

Fisheries Management/Regulatory

Marine Fisheries Commission (MFC) - Division of Marine Fisheries

Purpose: The MFC mission establishes fisheries management policy and administrative rules for the public trust to be enforced by the Division of Marine Fisheries. The Commission regulates commercial and recreational fishermen and is the lead commission relating to protection of coastal fisheries habitat.

Number of members: 9 members representing commercial and recreational fishing interests, as well as the scientific community; all appointed by Governor

Length of terms: Staggered, three-year terms.

Establishment: G.S. 143B-289.24

Federal Fisheries Councils

The Governor also makes recommendations to the U.S. Secretary of Commerce for seats on three federal fisheries councils with multi-state representation. These councils are critical because North Carolina recreational and commercial fishermen are impacted by regulations adopted by these councils. North Carolina provides the most extensive fisheries habitat along the East Coast. The councils are the Atlantic States Marine Fisheries Commission, the Mid-Atlantic Fishery Management Council and the South Atlantic Fishery Management Council.

Environmental Policy/Non-regulatory

North Carolina Forestry Council - Division of Forest Resources

Purpose: The Council advises the Secretary of the Department with respect to matters concerning the protection, management, and preservation of state-owned, privately owned, and municipally-owned forests. The Council also provides a forum for the identification, discussion and development of recommendations.

Number of members: 18 members; 10 appointed by Governor

Length of Terms: Four-year terms

Establishment: G.S. 143B-308

Natural Resource Stewardship/Funding Sources

Clean Water Management Trust Fund (CWMTF)

Purpose: This Board provides funds to protect and preserve the state's natural resources and clean water and to clean up pollution in state waters. The Board allocates grant funds, develops grant criteria and guidelines, acquires, exchanges, and manages land. Funds for the CWMTF will increase to \$100,000,000 per year over a three-year period.

Number of members: 18 members; 6 by Governor

Length of terms: Four-year terms

Establishment: G.S. 113-145.5

Natural Heritage Trust Fund Board - Division of Parks and Recreation

Purpose: The Natural Heritage Trust awards grants for land acquisition and natural area inventory projects to state agencies to represent the ecological diversity of the State. Land acquired with funding from the trust may be added to the state park system, state trails, aesthetic forests, fish and wildlife management areas, wild and scenic rivers, natural areas, and historic/cultural sites. A portion of the annual fees for personalized license plates finances the trust and 25% of the deed stamp tax. Approximately \$9 million a year is generated from both sources.

Number of members: 9 members; 3 appointed by Governor

Length of Terms: Six-year terms.

Establishment: G.S. 113-77.8

Parks and Recreation Authority - Division of Parks and Recreation

Purpose: The Authority allocates funds for land acquisition and capital projects from the Parks and Recreation Trust Fund (PRTF). The Trust Fund is funded by 75% of the State's share of the excise tax on deed transfers. In Fiscal Year 1999-2000, just over \$25 million were generated for PRTF. The General Statute requires that 65% of PRTF be used for land acquisition and capital improvements for the state parks system, 30% be used for a 50-50 matching grant program for park and recreation land acquisition and capital improvements by local governments, and 5% be allocated to the Division of Coastal Management's Beach Access Program. The Authority also solicits financial and material support for PRTF and receives donations into the Trust Fund.

Number of members: 11 members; 3 appointed by Governor

Length of Terms: Two-year terms

Establishment: G.S. 143B-313.2

Independent Commissions**Wildlife Resources Commission – Wildlife Resources Commission**

Purpose: This Commission conserves and protects wildlife and manages the gamelands program in this State. **Note, this is an independent Commission and not an agency of the Department of Environment and Natural Resources.

Number of members: 17; 11 by Governor

Length of Terms: Four-year terms for at-large members; Six-years for district members

Establishment: G.S. 143-241

Natural Resource Stewardship/Educational Facilities**NC Museum of Natural Sciences Advisory Commission - NC Museum of Natural Sciences**

Purpose: This Commission advises the Secretary of DENR on the current and future functions and development of the Museum.

Number of members: at least 15 (currently 34 of which 28 are appointed by the Governor)

Length of Terms: Two-year terms.

Establishment: G.S. 143B-344

NC Zoological Advisory Council - NC Zoological Park

Purpose: This Council advises the Secretary of DENR on the current and future function and development of the Zoological Park and on matters relating to its operation.

Number of members: 15; all appointed by Governor

Length of terms: Six-year terms

Establishment: G.S. 143B-336

Natural Heritage Advisory Committee - Division of Parks and Recreation

The purpose of the Natural Heritage Advisory Committee is to advise the secretary and the department on matters concerning the identification, selection, registration, dedication protection, and management of natural areas and preservation of North Carolina's natural diversity. It is also to coordinate and facilitate cooperative efforts among public, private, academic, and scientific bodies engaged in natural heritage inventory and protection activities. The secretary appoints the members. The length of member terms and the number of members is left to the discretion of the secretary. Currently, nine members each are serving two-year terms.

North Carolina Trails Committee - Division of Parks and Recreation

The DENR secretary appoints the seven-member North Carolina Trails Committee to advise the department on all matters directly or indirectly pertaining to trails, their use, extent, location, and potentials pursuant to G.S. 113A-88 of the North Carolina Trails System Act. The members serve four- year terms, represent the various regions of North Carolina, and represent the various trail user groups and organizations.

Boards on which the Secretary of the Department of Environment and Natural Resources sits

Agribusiness Council, Inc.
Cancer Coordination & Control
Clean Water Management Trust Fund
Eastern Band of the Cherokees
Economic Development Cabinet
Energy Policy Council
Environmental Education Advisory Council
Friends of the NC State Museum of Natural Sciences
Geographic Information Coordinating Council
Indian Affairs
Local Government Partnership Council
Management and Operations Subcommittee of the GICC
Military Affairs, Governor's Advisory Commission
NC Association of Environmental Education Centers
NC Aquarium Society
NC Commission on Small Family Farm Preservation
NC Farmworkers Council
NC Heritage Member
NC Museum of Natural Sciences Advisory Commission
NC Museum of Natural Sciences Steering Committee
NC Partnership for Children
NC Smart Growth Commission
NC Zoological Society
Northeastern NC Regional Economic Development Commission
Pigeon River Joint Watershed Council
Science Advisory Council
Secretary's Scientific Advisory Board on Toxic Air Pollutants
State Infrastructure Council
Watershed Protection Advisory Council